



The City of Leicester College
A Specialist Business & Enterprise College

Drug and Substance Misuse Policy

2017

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Head Teacher	Anne Gregory	Signature:	Date: 23.2.17
Ratified by: TCOLC GOVERNORS' PERSONAL DEVELOPMENT, BEHAVIOUR AND WELFARE COMMITTEE	Naresh Chauhan	Signature	Date: 23.2.17

Aims of the Policy

The college is committed to helping all students fulfil their potential. Helping them to resist drug and substance misuse is part of this aim.

Our policy is based on ensuring that important facts about drugs and substances are taught (largely as part of the PSHE programme) enabling students to make informed choices and decisions. This coupled with the college aims of improving self-esteem and helping recognize personal skills in themselves and others should enable them to take responsibility for what they do.

The college is keen to work with students, parents, police and other relevant agencies and make its attitudes to drug and substance misuse clear to all. The approach is one of support for students, but being prepared to take a strong line with those who seek to encourage, or in any way support drug misuse.

Drugs Education Programme

Drugs education in The City of Leicester College is part of the PSHE programme taught throughout the college and as a part of the Key Stage 3 and 4 National Curriculum for Science Programme of Study:

Key Stage 3

Health and Lifestyle

- that a drug is any substance that changes the way the body or mind works
- that drugs alter the way the body works physically or mentally
- to recognise the need for informed consent in experiments involving people
- how to deal with factors that cannot be controlled
- how to work collaboratively to obtain sufficient valid data to draw conclusions

Key Stage 4

Organisms and Health

- organisms are interdependent and adapted to their environments
- variation within species can lead to evolutionary changes and similarities and differences between species can be measured and classified
- the ways in which organisms function are related to the genes in their cells

- chemical and electrical signals enable body systems to respond to internal and external changes, in order to maintain the body in an optimal state
- human health is affected by a range of environmental and inherited factors, by use and misuse of drugs and by medical treatment

Objectives

The objectives of the PSHE programme are to: -

- Improve self-esteem
- Make informed choices
- Develop personal initiative and be able to take responsibility
- Recognise personal skills in themselves and others
- Maintain and develop relationships
- Develop self confidence
- Develop assertiveness in appropriate situations
- Develop the motivation to succeed

In conclusion, the college favours a delivery which encompasses information-based programmes and life skills approaches rather than fear arousal.

Drug Education Co-ordinator

The Deputy Headteacher (Inclusion) is responsible for the oversight of the 'drug and substance misuse education programme' which is an integral part of the PSHE and pastoral programmes through assemblies and tutor discussions.

Dealing with drug related incidents

A drug-related incident is any situation or concern arising out of the suspected or actual use or possession of drugs. This includes medicines, alcohol, tobacco, solvents, illegal drugs, e-cigarettes ('vapes'), nitrous oxide (laughing gas) etc. A list of 'illegal substances' is included as an appendix to this policy. This list will be regularly updated.

As a college we are committed to tackling drug and substance misuse among young people and any incident involving the possession, supply or use of the drugs on college premises* will be regarded with the utmost seriousness.

(* law and guidance in this area (respectively section 89(5) Education & Inspections Act 2006 and paragraph 3 of the DfE's Guidance on Exclusions) permits the Headteacher to take full account of a child's behaviour outside of school when considering whether to discipline them.)

Each drug or substance-related incident will require different responses given that no two incidents are exactly the same. However, it is reasonable to expect the following measures/sanctions may apply:

- If the substance is an illegal one, then a CLT member must be informed immediately and they will take charge of the incident. The college regards cannabis as an illegal substance.
- All incidents will be recorded in the 'Drugs Incident Book' by the CLT member handling the case. The book will be kept by the Deputy Headteacher (Inclusion).

Sanctions:

Incident	Action taken/ Sanction
Use of or possession of...Cigarettes, tobacco, cigarette papers, lighters, matches, e-cigarettes ('vapes') on the college premises	<ul style="list-style-type: none"> • First aid assessment • Offending item confiscated. • Stage 4 issued (refer to college Behaviour for Learning policy) • Letter/phone-call to parent/carer • Parents asked to collect offending items
Drinking or bringing any alcoholic beverage onto the college premises	<ul style="list-style-type: none"> • First aid assessment • Alcohol confiscated • Stage 4 issued • Possible fixed-term exclusion • Students collected by parents • Parents/carers asked to come in to discuss the matter. • Possible police/ social services involvement
Arriving to college under the influence of alcohol or drugs	<ul style="list-style-type: none"> • First aid assessment • Offending items confiscated • Parents/carers informed • Student isolated in Behaviour Support • possible police/ social services involvement • possible exclusion
The possession of illegal drugs or substances in or around college	<ul style="list-style-type: none"> • First aid assessment • Offending items confiscated

	<ul style="list-style-type: none"> and stored securely • Parents/carers informed • Possible fixed-term or permanent exclusion • Possible police/ social services involvement
Being under or suspected of being under the influence of illegal substances or alcohol	<ul style="list-style-type: none"> • First aid assessment • Parents/carers contacted • Student isolated in behaviour support • Possible fixed-term/permanent exclusion
Selling, supplying or intention to sell/supply drugs/ illegal substances in or around college	<ul style="list-style-type: none"> • Student isolated • Parents/carers informed • Possible police/ social services involvement • Possible exclusion (fixed-term or permanent)

Staff Checklist:

A 'drug/substance mis-use' checklist is available in the Staff Handbook. This should be followed in all incidents relating to drugs/ illegal substances.

Medical situations:

When a child appears to be under the influence of a substance then the child's health and safety should be addressed before any consideration of discipline matters.

Where the student appears dazed, confused or is exhibiting other behaviours/symptoms consistent with intoxication then the student should be taken to a quiet and appropriate location and supervised at all times.

One of the college's recognised First Aiders should be called to assist, in line with the college's First Aid and Medical Emergency Policies. The situation should be quickly assessed and attempts made to ascertain what substance has been taken, if any.

A decision must be made swiftly as to whether external medical/emergency assistance is needed. Where a student is unconscious or clearly in need of medical help, the Emergency Services must be called immediately.

Staff handling illegal substances:

When dealing with a drug/ substance-related incident, staff may have to take possession of an illegal substance or substance suspected to be illegal.

In all cases of illegal, or suspected illegal, substance mis-use, the substance will be given to the police. **A member of staff should never carry a substance away from the college in their pockets or bags.** The substance should be placed in the college safe in the presence of a witness until it can be handed over to the police. Staff should inform the police that this is the action that is being taken and ask if they feel it is appropriate.

Searching students:

Where the college believes that a student has illegal substances in their possession, then it may be necessary to ask the student if they are willing to be searched by a member of staff. If the student gives permission, such a search should only be undertaken in front of a witness and by a member of staff of the same gender. **Two members of staff are required to be present when a student is searched.** All searches will be recorded in a record book kept in the behaviour support unit.

Students, in the first instance, should be asked to empty their own pockets and bags. Confrontation should be avoided where possible. If the student does not give their permission to be searched, then no search will be undertaken.

If a student fails to give consent to be searched by a member of staff...the Police will be informed and requested to attend to undertake a search. The permission and attendance of the parent/ carer should be obtained. Every reasonable attempt will be made, within a reasonable amount of time, to inform the parent/carer. If necessary, the assistance of an interpreter will be provided.

Working with the Police:

The police have both an enforcement role and a training role regarding work with young people and colleges. In the first instance the college should make use of the Local Liaison Officer for drug and illegal substance-related incidents and support:

Drug/Alcohol Liaison Officer: 0116 222 2222 x3584

If the incident involves an element of danger or risk, the college should ring 999 (emergency), 101 (non-emergency) or 0800 555111 – Crimestoppers (to report a crime anonymously)

When the college deals with an incident itself, it should inform the Police of the incident and how it was dealt with. The young person's name need not be divulged but the parent/ carer of the student must be informed.

Working with parents/carers:

The college and parents/carers should be partners in handling drug and substance-related issues. Although there is no legal obligation to inform parents/carers that their child is involved with drugs, the college expects that the parents/carers should be involved as early as possible.

Should the college wish to work with drug and substance-related issues in the community, advice should be sought from the Drug Liaison Officer on 0116 222 2222 x3584

Advice and confidentiality:

Staff can provide factual information on drugs, alcohol and illegal substances, but they should not offer confidential advice to students. Students should be made aware that the member of staff has a duty of care to share information with other staff, or external agencies, if the child is in danger.

Staff should be aware that the student can be referred to Daren Amoo (Lead Learning Mentor) for mentoring support, Karena Anderson for confidential counselling or Bill Morris (Deputy Headteacher- Inclusion) for anything relating to personal development, behaviour or welfare.

Useful contacts:

Local CAMHS Support Service	0116 295 2900
Talk to Frank	0800 77 66 00
Young Minds	020 7089 5050

Appendix One: List of substances deemed to be illegal and within the scope of this policy (February 2017):

Illegal substance	Alternative name/form
Any tobacco product (cigarettes, loose tobacco, chewing tobacco, snuff, shisha)	Smokes, Shisha, Rollies, hubble bubble, hookah, Fags, Ciggies, Baccy.
Cigarette papers or associated paraphernalia (filters, rollers, pipes, 'bongs', Sheesha, lighters, matches, etc)	
e-cigarettes/ 'vapes' (including vape fluids)	
Any alcoholic beverage	
Cannabis/ Marijuana derivative in any form including synthetic cannabinoids	weed, skunk, sinsemilla, sensi, resin, Puff, Pot, Marijuana, herb, hashish, hash, grass, ganja, draw, Dope, Bud, bhang, x, Tai High Hawaiian Haze, Spice, Mary Joy, exodus damnation, ecess, devil's weed, Clockwork Orange, Bombay Blue Extreme, Blue cheese, black mamba, Annihilation, Amsterdam gold.
Cocaine in any form	White, Wash, Toot, Stones, Snow, Rocks, Percy, Pebbles, Freebase, Crack, Coke, Ching, Charlie, Chang, C.
Ecstasy (MDMA)	XTC, superman, Rolexs, Pink superman, Pills, Mitsubishi's, MDMA, Mandy, E, Dolphins, Crystal, Cowies, Brownies.
LSD (lysergic acid diethylamide)	Window, Trips, Tripper, Tab, Stars, Smilies, Rainbows, Paper Mushrooms, Micro Dot, Lucy, Liquid Acid, Lightning Flash, L, Hawk, Flash, Drop, Dots, Cheer, Blotter,
Heroin , morphine, codeine or other opiate drug including man-made opiates, in any form	Smack, Skag, Horse, H, Gear, Brown
Amphetamine , amphetamine sulfate etc	yaba, whizz, Walter White, Tina, sulph, Snow White, rush, Ritalin, Quick Silver Ultra, poke, PMMA, PMA, Pink Panthers, phet ket, paste, MPA, Mind Melt, methylphenidate, methamphetamine, meth, mephedrone, MDA, ket phet, Ivory Dove Ultra, ice, Go Gaine, glass, ephedrine, Dust till Dawn, dextroamphetamine, dexies, dexedrine, crystal meth, crank, Christine, China White, Charley Sheen, cathinone, cathine, Bullet, bubble, Billy, base, amphetamine, 4-methylamphetamine, 4-methylamphetamine, 4-methylenedioxyamphetamine, 3.
Magic mushrooms	Shrooms, Philosopher's Stone, Mushies, Magics, Liberty Cap, Liberties, Amani, Agaric.
Tranquillisers	Vallies, Rugby balls, Roofies, Rohypnol, Norries, Moggies, Mazzies, Jellies, Eggs, Downers, Blues,

Nitrous Oxide or other aerosol, inhalant or solvent	'laughing gas', Whippets, Volatile Substances, Tooting, Solvents, Petrol, inhalants, Huffing, Glues, glue sniffing, Gases, Gas, dusting, chroming, butane, Aerosols
PCP	Phencyclidine, Peace Pills, Hog, Angel Dust.
Poppers/ amyls	TNT, Thrust, Rock hard, Ram, Liquid Gold, Kix, Amyls.
Mephedrone	White Magic, Miaow, Meph, Meow Meow, MC, m-smack, M-Cat, Drone, Charge, Bubble, Bounce, 4-MMC.
Khat	Quat, qat, qaadka, chat.
Methamphetamine	Yaba, Tina and Christine, Meth, Ice, Glass, Crystal Meth, Crank
Ketamine	Vitamin K, Super K, Special K, K, Green, donkey dust
PMA (similar to ecstasy)	red mitsubishi, PMMA, Pink McDonalds, Pink Ecstasy, mitsubishi turbo, killer, Dr Death, double stacked, Chicken Yellow, Chicken Fever.
Mescaline	peyote buttons, peyote.
Methylphenidate	Ritalin, propylphenidate, Posh, Nopaine, methylnaphthidate, Gogaine, Fake Cocaine, Evoke, ethylphenidate, Ching, Burst, Banshee Dust.
Any alcoholic beverage	