

Be happy, Be ambitious, Make a difference

Our Ref: ljm/AMG/GeneralLetter

26 October 2017

Dear Parent / Carer

Re: Student Review Afternoon – Thursday 9 November 2017

I would like to remind you of the Student Review Afternoon on Thursday 9 November 2017, 1.00 pm – 7.00 pm. In order to make tutors available to meet parents, college will close to students at 12.05pm on this day.

Attached is a form for you to indicate your preference for an appointment to meet with your child's tutor to discuss progress to date and overall achievement. We will do our very best to accommodate your request, but I am sure you will appreciate giving 30 parents their preference for each tutor is quite a task. **Please return the form to the Hub Administrator for your child's year group as soon as possible.**

You will be given a 30 minute appointment. The first 15 minutes will be spent looking at your child's books and folders so you can see the quality of their work. You will then have an opportunity for a 15 minute discussion with your child's form tutor to discuss his/her progress. Your child is responsible for bringing all of their books and folders to the meeting. Please support them in doing this.

This is a valuable opportunity for you to discuss your child's progress and we look forward to seeing you on Thursday 9 November.

Yours sincerely

Anne Gregory
Head Teacher



We can offer support with the translation of this letter, please contact the College.

ਅਮੇ ਤਮਨੇ ਅਨੁਵਾਦ ਪਤਰ ਮਾਰਫ਼ਤੇ ਮਦਦ ਆਪੀ ਚਲਾਉਂਦੇ ਹਾਂ। ਮਹੰਦਰਯਾਨੀ ਭਰੀ ਡੋਲਯ ਨੇ ਸੰਪੱਕ ਡਰੇ
ਸਾਨੂੰ ਇਸ ਪੱਤਰ ਦਾ ਅਨੁਵਾਦ ਦੇ ਨਾਲ ਸਹਿਯੋਗ ਦੀ ਪੇਸ਼ਕਸ਼ ਕਰ ਸਕਦੇ ਹਨ, ਕਿਰਪਾ ਕਰਕੇ ਕਾਲਜ ਨੂੰ ਪੁੱਛੋ