



Provider Access Statement

Introduction

This statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact: Kayshia Davey (Careers Advisor)

Telephone: 0112 24123984 Email: kpotter@cityleicester.leicester.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8		PiXL Edge - Careers Options Evening Options Interview	Careers Assembly
Year 9			Introduction to LEBC and Work Experience
Year 10	Skills Show at the NEC for identified Students		Work Experience Post-16 Taster sessions Careers Appointment 1:1
Year 11	Assembly on opportunities at 16 (LIAISE) Careers Appointment 1:1 UCAS Applications Open days of local providers signposted	Post 16 evening Open Evening Mock Interviews held by external Businesses	Post 16 enrolment event
Year 12	Careers Enrichment sessions Assemblies Apprenticeship Talk	Careers Workshops/Presentations	Work Experience Support with UCAS/Apprenticeship applications
Year 13	UCAS and higher apprenticeship applications Apprenticeship Talk	Apprenticeship Talk	

Please speak to the named Careers Advisor to identify the most suitable opportunity for you.

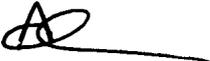
The school policy on safeguarding (<http://www.cityleicester.co.uk/key-information/policies/>) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers section of the Resource Centre, which is managed by the school Librarian. The Resource Centre is available to all students at lunch and break times.

Approval and Review

Signed:  Head Teacher

Date: 31/01/18

Statement to be reviewed annually