



# Parent forum Minutes

## Date and time:

14<sup>th</sup> December 2023, 5.30 to 7 at The City of Leicester College

## Attendees:

Harriet Hurdley-Lees

Charlotte Lamont

Nimah Abdulla

Amy Lidbury

12 parents across all key stages (list of attendance kept)

TOPICS DISCUSSED	TIME
Welcome and explanation of parent forum (HVH)	10 minutes
Parental survey results and feedback from parents (HVH)	10 minutes
Mobile phone policy changes (AAL) and discussion from parents	30 minutes
PTA proposal (HVH)	20 minutes
Further agenda items and AOB	20 minutes

## Agreed actions:

ACTION	BY WHOM
Increased communication needed about progression journey, drop ins and The City Herald	SLT
Communication in letter form is too wordy, need to consider parental communication further.	KDV, HVH
Consideration of mobile phone/detention issue and re-wording of detention message (and detention communications) and how to improve	AAL and pastoral team
Investigate process of creating a PTA	HVH
Create next agenda: homework, assessment calendar and use of ClassCharts, trips and health and wellbeing (especially mental health)	HVH

Date of next meeting: March 2024 (towards the end of the Spring term)